



Headquarters Brigade of Gurkhas

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See Distribution

Reference: BG 115

Dated: 16 November 2016

KUKRI JOURNAL 2016

1. **Introduction.** Thank you to all those who submitted their Kukri 2015 articles in good time. Regrettably publication was delayed by factors out of our control. We remain very grateful to the Army Design Studio team who typeset and prepare the Kukri for us. The Kukri 2015 has now been received and is now being sent to subscribers. Copies should be with you shortly. Regrettably, it is no longer financially viable for us to continue to publish a journal of 300 pages. Kukri 2016 will therefore return to a smaller size of c.150 pages. News and articles from major and minor units should be limited to not more than 10 and 5 pages each respectively, and unit Kukri Officers are asked to reduce their content to meet these targets. The serving Brigade will take up some 90 pages, leaving some 60 pages for the GWT, Gurkha Museum, GBA, Obituaries and Book Reviews. The focus for GBA articles in Kukri 2016 will be Hong Kong & Falkland Islands.
2. **Aim.** The aim of this letter is to outline the requirements for the compilation of unit newsletters and articles for the Kukri Journal 2016 for publication in mid 2017.
3. **Unit Articles.** All units/editors are asked to provide their Annual Newsletter and articles for the period Jan – Dec 16 by the end of Feb 17. The Unit Kukri Officer is to ensure that articles do not contain 'OFFICIAL' or protectively marked material.
 - a. **Staff List.** Unit staff lists should be as at Nov/Dec 16. Due to Data Protection Act requirements, units are to ensure that those listed in the unit staff list have agreed for their name and appointment to be printed in the Kukri.
 - b. **Unit Annual Newsletter.** The Unit Annual Newsletter is a historical record of the units' activities and achievements that cover the annual year Jan to Dec, with overlaps as necessary for completeness.
 - c. **Individual Articles.** Serving officers are strongly encouraged to send in articles that will be of wider interest to the Brigade, including those written for other organisations, suggestions include:
 - (1) Recent Operational Tours. Unclassified material.
 - (2) Unit Training and Adventure Training Activities. Articles can be based on existing Post Exercise Reports (PXR).
 - (3) Heritage. Young officers in particular are encouraged to send in any researched articles on unit heritage such as on Regimental property of interest, battlefield tours etc.

d. **GWT, Gurkha Museum and Regimental Association Articles.** The GWT, Gurkha Museum and Regimental Associations are asked to submit articles covering Hong Kong & the Falklands to be submitted direct to the Editor by the end of Feb 16.

4. **Co-ordinating Instructions.**

a. **Outline Timings.**

- (1) 28 Feb 17. Closing date for all Unit and RA articles.
- (2) Mar 17. Proof Reading.
- (3) Apr/May 17. Design Studio typesetting and drafts for proof reading.
- (4) June 17. Printing and distribution.

b. **Kukri Focus.** The format for Kukri 2016 will remain broadly the same as per previous Journals, with articles from the serving Brigade concentrating on current activities and experiences, followed by articles from the Gurkha Brigade Association reflecting on the Brigade's recent past. Articles are welcome at any time, however to provide a focus for future Kukri Journals, it is suggested that theatres of service are covered as follows:

- (1) Kukri 2016. Hong Kong & the Falkland Islands.
- (2) Kukri 2017. NATO Operations, (Former Yugoslavia, Bosnia, Kosovo, Macedonia).
- (3) Kukri 2018. Kuwait and Gulf.
- (4) Kukri 2019. Sierra Leone & East Timor.
- (5) Kukri 2020. Afghanistan.

c. **Kukri 2016 - Index.** See Annex A. The index is not exhaustive and articles will be included in a relevant or new section if required.

5. **Guidance on Articles.** See Annex B for detailed guidance. One area which would greatly facilitate the Editor and the Design Studio to produce a timely Kukri is for the unit and individual articles to be pre-edited in a publishable format. In summary:

- a. All articles must come in word document format. (.pdf and .ppt files will no longer be acceptable).
- b. All photos must come as a separate file with a suitable file name that relates to the picture caption, and not embedded in the article. The photo caption should be placed in a text box within the article to give an indication of where the photograph is required to be placed.
- c. Articles **MUST** be proof read by a British officer before submission to the Kukri Editor for grammar and spelling etc. Articles that require significant amendments will be returned for further editing.

6. **Further Enquiries.** Enquiries should be directed to the Assistant Editor (XO HQBG) on 01276 412642.



N D WYLIE CARRICK MBE
Major (Retd)
Brigade Secretary

Annex:

- A. Kukri 2016 - Index
- B. Guidance on Articles.
- C. Order Form Kukri 2016

Distribution:

HQBG (for COS)
HQBGN (for BGK, BGP & GWS)
1 RGR
2 RGR (inc. BTT Brunei)
RHQ QGE
RHQ QGS
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APC Glasgow
Gurkha Coy ITC Catterick
Gurkha Coy (Sittang)
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Gurkha Staff & Personnel Support
Band of the Bde of Gurkhas
Gurkha Language Development Wing
GWT
Gurkha Museum
GBA - All Regtl Associations Hon Secs & Edition