



ANNEX A
TO BGS 075
DATED 24 APRIL 2017

**GBA 'ACT OF REMEMBRANCE' SERVICE, GURKHA CHAUTARA, NMA - 11 NOV 17
GENERAL NOTICE**

1. **General.** Following the National Act of Remembrance at the Armed Forces Memorial, National Memorial Arboretum (NMA), the GBA will conduct its own Act of Remembrance at the Gurkha Chautara, NMA on 11 Nov 17.
2. **Objective.** Provide a focal point for GBA Members living in and around the Midlands area to take part in a collective GBA Act of Remembrance at the Gurkha Chautara, NMA, Croxall Road, Alrewas, Staffordshire, DE13 7AR.
 1. **Booking Form.** See Annex B. RAs and Gurkha communities are asked to:
 - a. RAs to confirm wreath & wreath layer to the XO HQBG by 1 Aug 17
 - b. Individual returns may be submitted direct to the XO HQBG by 11 Oct 17.
 2. **Key dates.**
 - a. 1 Aug 17. RAs to confirm wreath & wreath layer to the XO HQBG
 - b. 11 Oct 17. Individual returns to XO HQBG confirming attendance.
 - c. 11 Nov 17. GBA 'Act of Remembrance' at the Gurkha Chautara.
 3. **Outline Programme 11 Nov 17.**
 - a. 1030. Assemble with general public for the NMA Act of Remembrance. Move to the Armed Forces Memorial.
 - b. 1130. After NMA service move to the Gurkha Chautara.
 - c. 1145. Act of Remembrance at the Gurkha Chautara: (Note: Music is currently not permitted).
 - (1) Gurkha Collect: GBA representative.
 - (2) Ode of Remembrance: GWT representative.
 - (3) Laying of Wreaths: GBA, RA, GWT & local Community wreaths
 - d. 1230. Return to main building.
 - e. 1245. Coffee & biscuits at NMA Restaurant or RBL Alrewas (on A38).
 - f. 1400. Disperse in own time.
4. **Administration.**

- a. Dress.
 - (1) Serving officers and Gurkha soldiers. No 2 dress, Gurkha hat. Medals. No swords.
 - (2) Regimental mufti with Gurkha Hat/side cap and medals.
- b. Transport. Own arrangements. Car parking is available at the NMA and at the Alrewas RBL centre.
 - (1) By Road. National Memorial Arboretum, Croxall Road, Alrewas, Staffordshire, DE13 7AR. Tel: 01283 792333; website; www.thenma.org.uk. Recommended latest arrival time no later than 0945.
 - (1) By Rail.
 - i. Lichfield Trent Valley. Closest railway station. Recommended latest arrival time no later than 0945. Please note there is a 10 – 15 minute taxi drive to NMA.
 - ii. Lichfield. Recommended latest arrival time no later than 0900. There is a 15-20 minute taxi drive to NMA.
 - (2) Local Taxi. Cost approximately c. £10 from station to NMA by City Cars. Tel; 01543 255 440/01453 254999; email: citycarsmids@hotmail.com.
- c. Lunch. NMA Marquees are fully booked for NMA event.
 - (1) Coffee/lunch can be purchased at NMA Restaurant if numbers do not justify RBL booking (presently pencilled in for 50).
 - (2) Coffee & biscuits at RBL Alrewas (on A38). (Minimum booking 50 pers).
- d. Wreaths. Wreath Layers to collect wreaths from Major Rob Cross (Chairman GWT North Midlands Branch) on arrival.

5. **Point of Contact.**

- a. Bde Sec: Tel 01276 412737; e-mail GurkhasBde-BdeSec@mod.uk.
- b. Chairman North Midlands Branch GWT. Maj R J (Rob) Cross (QGEA): Tel 01889 577721; mob 07968891328; e-mail robcross@crossimages.plus.com.



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