



Gurkha Brigade Association
Headquarters Brigade of Gurkhas
Robertson House
CAMBERLEY, Surrey, GU15 4NP



Telephone: Military 94261 2737; Civilian 01276 412737;
Mobile: 07939 929490
e-mail: mani.rai121@mod.gov.uk

See Distribution

Reference: BS 075

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GURKHA BRIGADE ASSOCIATION ACT OF REMEMBRANCE AT THE GBA MEMORIAL AT THE NATIONAL MEMORIAL ARBORETUM 10 NOVEMBER 2018

1. **General.** Following the National Act of Remembrance at the Armed Forces Memorial on the 10th Nov 2018 at the National Memorial Arboretum (NMA), the GBA will conduct its own Act of Remembrance at the Gurkha Chautara.
2. **Objective.** Provide a focal point for GBA Members living in the Midlands area to take part in a collective GBA Act of Remembrance at the Gurkha Chautara, NMA, Croxall Road, Alrewas, Staffordshire, DE13 7AR.
 - a. **Tasks.**
 - (1) **HQBG.** The Bde Sec is to:
 - (a) Coordinate support from QGSIGNALS.
 - (b) Support Chairman N Midlands Branch GWT in organising the event.
 - (c) Order RA wreaths to be sent to the Chairman GWT N Midlands.
 - (2) **GWT (N Midlands Branch).**
 - (a) Coordinate the GBA Act of Remembrance at the Gurkha Chautara, NMA.
 - (b) Bring RA wreaths to the NMA on 10 Nov 18.
 - (3) **QGSIGNALS.** Provide limited support to the Act of Remembrance:
 - (a) Provision of uniformed personnel - ideally 1x SNCO + 3 x GORs
 - (b) Wreath Layer (Officer) and 2 x GORs.
 - (c) Piper.
 - (4) **Regimental Associations (RAs) and Gurkha Community Leaders (GCLs).** RAs and GCLs are requested to:
 - (a) Provide a Wreath and Weath layer.
 - (b) Encourage members living in the Midlands and North of England to attend.
 - (c) Confirm wreath and attendance. See Para 5.

3. **Attendance:** Planning figures are as follows:

- | | | |
|---------------------------|---|--|
| (1) QGSIGNALS | - | 9 including Wreath Layer |
| (2) GWT N Midlands Branch | - | 10 including Chairman |
| (3) RA x 8 (5 per RA) | - | 40. |
| (4) Gurkha Communities | - | Maximum numbers with Nuneaton Standard (tbc) |

4. **Booking Form.** See Annex A. RAs and GCLs are ask to:
 - a. RAs to confirm wreath and wreath layer to the **Bde Sec by 1 Oct 18.**
 - b. Individual returns may be submitted direct to the **Bde Sec by 01 Oct 18.**

5. **Key dates.**
 - a. **01 Oct 18.**
 - (1) RAs and GCLs confirm wreath requirements to Bde Sec. Bde Sec to order wreaths from RBL.
 - (2) Individual returns to Bde Sec confirming attendance.
 - b. **05 Oct 18.** The Bde Sec to arrange for all wreaths to be sent to the Chairman N Midlands GWT.
 - c. **10 Nov 18.** GBA Act of Remembrance.

6. **Outline Programme - 10 Nov 18.**
 - a. 0930 Assemble in Founders Room Coffee/tea.
 - b. 1130 Follow Piper to Gurkha Chautara.
 - c. 1145 Act of Remembrance at Chautara:
 - Gurkha Collet - Col GBA.
 - At the going down etc. - GWT Representative.
 - Wreath Laying: - GBA, RAs, GWT and GCLs
 - d. 1230 Return to main building. Lunch at own expense
 - e. 1400 Disperse in own time.

7. **Administration.**
 - a. **Dress.**
 - (1) Serving Peronell: No 2 dress, Hats Felt Gurkha (HFG), Medals and no sword/kukri.
 - (2) Ex-Servicemen: Regtl Mufti with HFG/Side Cap and medals.
 - b. **Transport.** Own arrangements. Car parking is available at the NMA.
 - (1) **By Road.** National Memorial Arboretum, Croxall Road, Alrewas, Staffordshire, DE13 7AR. Tel: 01283 792333; website; www.thenma.org.uk. Recommended latest arrival time no later than 1000 hrs.
 - (2) **By Rail.**
 - (a) The closest railway station is Lichfield Trent Valley (5 – 6 miles) or Lichfield City (8 miles) which is further away but has a good bus service to the NMA. Recommended latest arrival time no later than 1000 hrs. Please note there is a 10 – 20 minute taxi drive, depending on the station, to the NMA.
 - (b) Local Taxi. Cost approximately £10 from station to NMA by City Cars. Tel; 01543 255 440/01453 254999; email: citycarsmids@hotmail.com.
 - c. **Lunch.** At own expense.
 - d. **Wreaths.** Bde Sec to order RA wreaths (on refund) and to arrange for all wreaths to be sent to the Chairman N Midlands GWT.

8. **Point of Contact.**

- a. Bde Sec: Tel 01276 412737; e-mail mani.rai@mod.gov.uk
- b. Chairman N Midlands Branch GWT. Maj R J (Rob) Cross (QGEA): Tel 01889 577721; Mob 07968891328; e-mail robcross@crossimages.plus.com.



M K RAI MBE
Major (Retd)
Brigade Secretary

Annexes:

A. GBA Act of Remembrance NMA – Booking Form.

Distribution:

Action:

All RAs
GWT
Chairman N Midlands Branch GWT
GWAC (Salisbury) for distribution to Nepali Communities.
Gurkha Museum

Copy to:

President GBA
Chairman GBA
Director GWT Salisbury

GBA ACT OF REMEMBRANCE NMA – BOOKING FORM

From:

To: Bde Secretary, HQBG, Robertson House, Slim Road, RMAS, Camberley, Surrey GU15 4NP

The following will from¹attend the GBA Act of Remembrance Service on 10 Nov 18:

Ser	Rank	Initials	Name	Post Nominals	Remarks ²

Signed..... Date:

Note:

1. Insert Unit/Group represented. Individuals should leave this blank.
2. Insert any special requirement e.g. disabled access etc..